



CVR LABS PRIVATE LIMITED

TEST REQUEST FORM

Date:

SERVICE REQUIRED:

Regular (4-32 working days)
 Urgent (2-3 working days 50% surcharge)

Note: Urgent testing is applicable only for Specific tests, not on Complete Package. Please check with Lab before submission.

CUSTOMER INFORMATION:

Customer Name & Address:			
Contact Person's Name:		E-Mail:	
Designation:		Tel/Mobile:	
Quotation Ref. (If any):		Customer Ref.:	
Mode of Receipt of Samples	<input type="radio"/> By hand <input type="radio"/> By Courier		

SAMPLE INFORMATION:

Sample Name:		Sample Conditions:	
Sample Quantity:		Specification if any:	
Sample drawn by:	<input type="radio"/> Customer <input type="radio"/> Laboratory		

TEST REQUIRED:

Sl. No.	Sample Description	Sample Identification	Batch / Lot No.	Mfg. Date/ Expiry Date	Sample Quantity	Parameters to be tested	Test Method



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BILLING INFORMATION:

Invoice to : (please provide details contact information if billing different from applicant):		
Customer Name:		
Address:	Tel:	Fax:
	E-Mail:	

REPORT DELIVERY:

Report Due Date:	Mode of Delivery: <input type="radio"/> By Courier <input type="radio"/> By Speed Post <input type="radio"/> By Lab Personnel <input type="radio"/> To be Collected by Customer
Return of Sample to Customer: <input type="checkbox"/> Yes <input type="checkbox"/> No	
We apply for the above tests and agree that all testing will be carried out subject to CVR Labs scale of charges and turnaround times as mentioned above and subject to the terms and conditions of testing printed on the over leaf.	
Signature of Lab Representative:	Signature of Customer Representative
<u>Sample Code No. allotted by Lab:</u>	

Terms & Conditions:

1. If test methods are not specified by the customer, the lab adopts any suitable test methods from International / National / validated test methods.
2. The method details will be provided in the final test report.
3. If the customer wants to adopt any specific test method, it shall be communicated to the lab before finalizing the proposal.
4. The customer has to specify storage condition of samples in sample submission form wherever critical; otherwise lab can handle the test item as per its protocol.
5. If the customer wants any in formations such as product name, batch no., lot no. etc to be included in the test report, the same can be mentioned in the test request by the customer. And the details will be incorporated in final test report.
6. If the customer wants the test item to be returned back, the same will be mentioned in the test request. Otherwise the lab can dispose the test item as per its protocol after testing.
7. Perishable samples will be discarded after 7 days from date of report & non-perishable samples will be retained for 30 days from the date of receipt of sample.